



L. W. BILLS COMPANY

7-9 PARK STREET - PO BOX 7
GEORGETOWN MASSACHUSETTS 01833

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e-mail: lwbills@comcast.net

*Manufacturers of: Fire Alarm Systems
24 Hour Service*

Company _____

Attn: _____

**RE: Radio box #
Location**

CONTRACTOR CHECK LIST

Before calling for a radio box check out, please complete the following items, check them off and return signed sheet to LW Bills Company. All installations must be completed to NFPA-72, NEC & Manufacturer instruction.

Test after program zone information

- Radio box must be securely mounted to wall
- Antenna must be mounted and **cable installed in metallic conduit and run into radio box**, orange tape provided must be installed on connector at antenna.
- A/C power run into, and connected to, radio box (remove radio box fuses)
- Zone wires run from fire panel must be connected both at the radio box and inside the fire panel (dry closures/no voltage) **One watt resistors at end of used zones.**
- All accessories supplied with the radio box must be available (battery, antenna pig-tail, antenna end & coupling, antenna bullet connector and fuses)
- Supplied programming sheet must be filled out and approved and signed by the fire department
- Proper operation of Fire Alarm Control Panel devices and all relays/modules have been checked & tested.

Final check out of radio box will not be scheduled until this form has been filled out, signed, and returned.

Signing this form authorizes LW Bills Company to charge you for travel time to and from the site, at our normal rates, if all check list items are not completed at time of check out.

Signature Date

Name

Company

If LW Bills Company is requested to perform any of the above, or if the Radio Box is not ready for checkout, it will be at an hourly rate (portal to portal) of \$96.00 per man per hour plus mileage at \$.70 a mile (rates subject to change).